

Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.
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Minutes of the Annual Parish Council Meeting (AGM) held on Wednesday 5 May 2021 via Zoom

Present

Cllrs Denham-Smith (MD-S) – Chairman - Outgoing

Councillors

Ric Outhwaite (RO), (CA), Daniel Young, (DY), Neil Hardisty (NH), Richard Taylor (RT)

Also in attendance

Gwynneth Everett (CBC) Steven Morgan (CBC)

Susan Denham-Smith –Clerk (SDS), Sarah Sharpe, Nancy and Paul Rowson Rev. Ian Parker (IP),

Minute Number	Item	ACTION
550/05/21	<p>Election of Chairman Cllr Mark Denham-Smith exiting Chair asked for nominations for new Chair.</p> <p>Cllr Dan Young was Proposed by Cllr Young Seconded by Cllr Hardisty All Councillors present supported this nomination and it was Resolved that:</p> <ul style="list-style-type: none"> • Cllr Young should begin the office of Chair immediately • The declaration of office form should be accepted verbally and the form signed later due the remote nature of the meeting 	DY/SDS
551/05/21	<p>Election of Vice-Chairman Cllr Young (Chair) asked for nominations for the position of Vice-Chairman of the Council for the next 12 months. Cllr Outhwaite was Proposed by: Cllr Hardisty Seconded: Cllr Young All Councillors present supported this nomination and it was Resolved that:</p> <ul style="list-style-type: none"> • Cllr Outhwaite should remain in office as Vice-Chairman for the following year. • The declaration of office form should be accepted verbally and the form signed later due the remote nature of the meeting 	RO/SDS
552/05/21	<p>Apologies for Absence Resolved – There were no absences</p>	
553/05/21	<p style="text-align: center;">Declarations of Interest All Councillors remain in position following uncontested elections in Copeland</p> <p>Resolved:</p> <ul style="list-style-type: none"> • that Cllr Outhwaite was in discussion with CBC Electoral 	

	<p>services regarding declaring a not-for-profit Directorship he has undertaken for a sewerage system in the village</p> <ul style="list-style-type: none"> • All other declarations of interest remain the same 	RO
554/05/21	<p>Approval of Minutes of the Parish Council Meeting held on 10 May 2019</p> <p>Resolved: that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 10 May 2019 be confirmed as a true record and were signed by the Chair after the meeting due to Covid social distancing legislation.</p> <p>Proposed by Cllr Outhwaite Seconded by Cllr Denham-Smith</p>	
555/05/21	<p>The Chairman's Report</p> <p>Cllr Denham-Smith delivered his annual report given below:</p> <p>He thanked everybody for perseverance working together on Zoom during the pandemic</p> <p>Thanks were given to past Councillors Bridget Johns and Muir Lachlan who retired from the Council this year. Of particular note were Mr Lachlan's work on the highways and ongoing support with the upkeep of the SID.</p> <p>Cllr Outhwaite was thanked for his expert input with regards planning, the current footpath project, and stepping up to many committees. Cllr Taylor was mentioned for his work on the highways, hedges, and proactive action with regard to a dangerous tree. Cllr Young for work on the web site, and all Councillors for their regular work and contributions. He wished the new Chair the best of luck and offered his support for the forthcoming year</p>	
556/05/21	<p>Review of Delegation Arrangements to Committees</p> <p>Resolved:</p> <ul style="list-style-type: none"> • Cllr Outhwaite remain on RNEC, Wild Ennerdale, • Cllrs Outhwaite and Taylor represent the PC on VMAP 	
557/05/21	<p>Review of Adoption of Standing Orders and Financial Regulations</p> <p>Resolved:</p> <ul style="list-style-type: none"> • To personalise the Standing Orders and other governance documents to a PC standard layout • To review and bring for adoption at the next meeting the updated Standing Orders and Financial Regulations. 	<p>SDS</p> <p>MDS</p>
558/05/21	<p>Review Asset register</p> <p>and Confirmation of arrangements for insurance cover in respect of all insurable risks;</p> <p>Cllr Denham-Smith mentioned the need for the Noticeboard to be varnished and that the Bus Shelter needed to be re-imagined.</p> <p>Resolved</p> <ul style="list-style-type: none"> • To consider the adaptation of the bus shelter to a bench version. (decision deferred to next meeting). • Cllr Hardisty to speak to John Hind about the broken bench opposite the school regarding its replacement and find out who 	<p>Agenda July SDS NH</p>

	<p>gave initial permission for placement.</p> <ul style="list-style-type: none"> Remove the bench opposite the school from the Asset Register as it is not on Parish Council land 	SDS
559/05/21	<p>Review of Council's and/or Staff subscriptions to other bodies. We currently subscribe to CALC, and have regular payments in place for monthly Zoom, and annual 123 Reg for the webhosting. and domain name. These are currently paid on DD by Cllr Denham-Smith</p> <p>Resolved:</p> <ul style="list-style-type: none"> Continue the Subscription to CALC Cllr Denham-Smith agreed for the payments to remain on his account To review the monthly Zoom subscription at the next meeting taking into account any new government legislation regarding remote meetings in the future. 	MDS Agenda SDS
560/05/21	<p>Review of Complaints Procedure</p> <p>Resolved:</p> <ul style="list-style-type: none"> To accept the current version 	
561/05/21	<p>Review of expenditure incurred under s.137 of the Local Government Act 1972</p> <p>Resolved:</p> <ul style="list-style-type: none"> To record that all councillors understood the purpose of the s137 power, which is currently mostly used to issue Grants to the community and that the current amount is £8.41 per elector, which is approximately £2,500. The use of the s137 power is reviewed at the budget meeting in November 	
562/05/22	<p>Determining the time and place of ordinary meetings The Clerk explained that after 17 May government standard (non-Covid) law requires that PC meetings take place face to face. The Gather management were happy for the PC to meet either in the community, upstairs, room or in the café but that the community room was already in use regularly on a Wednesday.</p> <p>Resolved:</p> <ul style="list-style-type: none"> To move the location of meetings to The Gather To consider moving to an alternative day of the week depending on which is available. Clerk to discuss with the Gather management To inform the community rooms management at St Mary's church that we would not be returning to that location and thank them for their hospitality to date. 	SDS SDS
563/05/21	<p>The End of Year Accounts and Audit The Clerk presented the End of Year Accounts and talked those present through the figures.</p> <p>Total income during the year was £96,809.40. Total cleared expenditure was £22,018.45. (plus 3 uncleared cheques in the sum of £389) Together with the balance brought forward from the previous financial year, (£4,825.36), the balance of the main Parish Council account on March 31st 2021 was £79,227.31. In the Business Reserve Account there was £225.95p, thus giving a total balance of £79,453.25p.</p>	

	<p>The figures had been checked and agreed by Christopher Draper, Senior Commercial Manager for Doosan Babcock (the Internal Auditor) appointed at 383/11/19. There were no questions from those present.</p> <p>The Clerk explained that the figures included £74,963.20 unspent grant monies allocated to the footpath project.</p> <p>Audit The end of year accounts had been Audited by Christopher Draper. The Annual Governance Statement and Accountability return (AGAR Part 3) 2020/2021 Section 1 - Annual Governance Statement and Section 2 - Accounting Statements, were presented prior to the meeting by email to the Council for scrutiny. The Clerk explained that we are no longer eligible for exemption from a Limited Assurance Review as the Parish Council's gross income/expenditure has exceed £25,000, with receipt of the grant for the footpath. The Councillors had also been presented with the Internal Auditor's report prior to the meeting.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • to accept the End of Year accounts. • to accept The Annual Governance Statement 2020/21 (Section 1 of the Annual Return External Audit Form) • to accept The Accounting Statements 2020/2021 (Section 2 of the Annual return External Audit Form) • Agree the date for the Exercise of Public Rights to commence on Monday 14 June 2019 • To accept the Internal Auditor's report and findings <p>and that they all be signed by The Chairman and The Clerk, following the meeting.</p>	DY/SDS
	<p>The meeting ended at 7.40pm.</p> <p>Chairman.....</p> <p>Date.....</p>	